|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Reference Change control No. |  | | Date of issuance | |  |
| Title of Change |  | | Department | |  |
| No. of create Action Item |  | | Name of Action Item Initiator | |  |
| No. of implemented Action Item |  | | Not implemented Action Item | |  |
| Proposed  Action |  | | | | |
| Justification for discontinuation |  | | | | |
| Supporting  Document  (If any) |  | | | | |
| **Prepared by**  **Sign & Date** | | **Reviewed by Dept. Head**  **Sign & Date** | | **Approved by QA Head**  **Sign & Date** | |
|  | |  | |  | |