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| **Examples of change** | **Type of change** | **Guideline to initiate change** |
| * Introduction of new product
* Introduction of new system
 | Permanent change | * Raise Permanent change
 |
| Modification of existing area | Permanent change | * Raise direct change control
 |
| Introduction of new Machine | Permanent change | * Raise direct change control
 |
| * Change in expiry
* Change in specification/test method
* Change in packaging material / pack style / printed text
* Change in stability program
* Change in control systems (eg. Computers)
* Change in SOP
* Change in batch manufacturing record (for formatting change).
* Change in storage condition.
 | Direct permanent change | * Raise direct change control for permanent change if scientific rational or R& D batches data or historical data available.
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**Note: The above are only general guidelines and may change from case to case.**